



Office for Teaching and Learning
Amy Lipovetsky, Program Coordinator
Athletics and Physical Education K-12
813/ 794-2577 727/ 774-2577
352/ 524-2577 Fax: 813/ 794-2577
e-mail: alipovet@pasco.k12.fl.us

Athletic Transfer Policy (ATP) / Procedures – Effective July 1, 2013

The following procedures operationalize Athletic Transfer Policy (ATP) 2431.01. Exceptions for student-athlete transfers to allow athletic participation that may be considered by the Athletic Transfer Participation Committee (ATPC) described above include the following:

A. Full and complete move to a new residence

This section applies to a student who moves to a new home address due to a **full and complete move** by the student and the persons with whom s/he has been living for at least one (1) calendar year that makes it necessary for the student to attend a different school and meets all other eligibility requirements. A student and his/her parents cannot be a resident at more than one (1) address, and only the student's current residence may be used for eligibility purposes. The following items are evidence of a full and complete move. The requester is advised to present as much evidence as possible.

1. The former residence will not continue to be occupied for any purpose at any time by the student or any of the persons with whom the student has been living.
2. All of the student's personal belongings are moved from the former residence.
3. Mail pertaining to the student and members of their family is received at the new residence.
4. All utilities (this does not include cell phones) are transferred to the new residence.
5. Driver's license, voter registration and other forms of legal identification are changed to the new residence.
6. Forms of address verification – examples include, but are not limited to:
 - a. Homestead exemption information
 - b. Utility bill, including service address (no cell phone bills)
 - c. Proof of purchase of home
 - d. Current notarized and fully executed lease agreement

B. Necessary relocation to residence of another individual

This section applies to a student who transfers because s/he has to move into the residence of another person, making it necessary for the student to attend a

different school, and meets all other eligibility requirements. This exception applies only to the following specific situations:

1. One of the persons with whom the student has been living with dies.
2. One of the persons with whom the student has been living is imprisoned or committed by court order to a mental facility.
3. The student is made a ward of the court or State and is placed in a foster home by a court of jurisdiction; In this case, a certified copy of the court order, a copy of the petition upon which the order was based, and other evidence the court had to consider in issuing the order must be provided to the ATPC.
4. Guardianship must be appointed legally by a court of jurisdiction.

C. Move to new residence following marriage

This section applies to a student who marries and immediately establishes a new residence with his/her spouse at a residence that makes it necessary for the student to attend a different school and meets all other participation requirements.

D. Reassignment by the District School Board of Pasco County

This section applies to a student who is reassigned to a different school by the School District, as long as the reassignment is not for athletic or disciplinary reasons, and is not requested by the student or his/her parents, and meets all other eligibility requirements.

In this case, the student may participate in interscholastic athletic competition at the school where s/he is assigned to attend.

Consideration will be given to:

1. A student-athlete with an Individual Education Plan (IEP);
An IEP team determines that another school will better serve a student-athlete's educational needs.
2. A student-athlete who has medical and/or psychological need that warrants a transfer of schools; the appropriate Area Superintendent will make this determination with input from health care providers.
3. A student-athlete who transfers after an acceptance of Pasco County School Choice during the open enrollment choice period.

4. A student-athlete who is considered a student in transition (SIT) and requires a transfer of schools; eligibility for SIT determination will be made by the District Homeless Liaison.
5. A student-athlete who transfers to home education or charter school from a District school or to a District school from home education or charter school is allowed to participate at their zoned school only. The student-athlete must meet all requirements for participation set forth by the Florida High School Athletic Association (FHSAA).

General Regulations

- A. Student-athletes of employees of the District School Board of Pasco County must meet the same guidelines set forth for all other student-athletes.
- B. In the event the student's parent /guardian would like to appeal the student's non-participation status they will complete a request for appeal of athletic participation packet (ATP) and appear before the ATPC to appeal a student's non-participation status. A schedule of ATPC hearing dates will be posted on the district website along with the request for appeal documentation.
- C. Fraudulent, false, erroneous or incomplete information provided to the school and/or School District by the parent/guardian and/or student will result in the student-athlete being prohibited from participating in athletics for one (1) calendar year from the date in which the information is discovered. Such information may also require that the student be enrolled in the school that serves the area where the student-athlete resides. If a change of school is necessary, it will occur at the time determined to be most educationally sound for the student-athlete.
- D. When a change of residence of a student-athlete occurs, it is the responsibility of the parent/guardian and student-athlete to **notify the school within ten (10) school days**. Failure to do so will prohibit a student-athlete from participating for one (1) calendar year from the date in which the information is discovered and may result in the student being returned to their zoned school.
- E. Student athletes must abide by all FHSAA eligibility requirements and Pasco County Schools Code of Student Conduct.